

Three Oaks Township Public Library  
February 13, 2024, Regular Board Meeting Minutes

Meeting called to order at 6:01 p.m. by Patience Petro, Board President. Present: Stacey Koziel, Chris Zebell, Connie Slavens, Tom Rosenbluth, Tom Pauly, and Cheryl Kersey. Phil Smith also present.

Motion by PP to approve the Consent Agenda as presented, seconded by CZ. All ayes, none opposed, motion carried.

Public Comment: none.

Unfinished Business:

Grants – nothing to report.

Budget – CK said Current Budget was in board folders. CK said as of January 31, 2024, there was \$265,960.80 in the library fund. CK said the library received another payment from Chikaming Township. Discussion followed.

Building Maintenance –

Windows – CK said Midwest Glass had emailed quotes for windows for the second floor and for the third floor. Discussion followed. Motion by TR to accept the quote from Midwest Glass & Mirror for the second floor only for \$67,225.00, seconded by SK. Roll call vote: PP – yes, SK – yes, CZ – yes, CS – yes, TR – yes, TP – yes. Motion carried unanimously.

CK showed the quote by Prez's Painting for \$4,600.00 to repair the ceiling on the second floor around the chandelier. Discussion followed. Motion by SK to accept the proposal by Prez's Painting, seconded by CZ. Roll call vote: PP – yes, SK – yes, CZ – yes, CS – yes, TR – yes, TP – yes. Motion carried unanimously.

Friends of the Library – Their next meeting is March 26, 2024, at 6:00.

Possible Mural on West Side of Library – nothing to report or discuss.

Building Audit – PS will work on expected projected costs of projects in the Five Year Plan he has presented previously. Discussion followed.

Other – CZ said she called an upholsterer in Benton Harbor and sent photographs of the conference chairs for an estimate. Discussion followed. TP said he spoke with the woman from the slipcover store about the chairs also. Discussion followed.

Director's Report – attached to these minutes. Discussion followed.

Trustee Education – CK said there are some webinars coming up in February. Discussion followed.

New Business:

Director Annual Review – CK asked to go into closed session. Motion by PP to go into closed session, seconded by CS. Roll call vote: PP – yes, SK – yes, CZ – yes, CS – yes, TR – yes, TP – yes.

Closed Session.

Return from Closed Session.

PP said the next board meeting is Tuesday, March 12, at 6:00 p.m.

Other – none.

Motion by PP to adjourn, seconded by TR. All ayes, none opposed, motion carried.